

Facilities Use Expectations

Auditorium

The RHS auditorium is the only facility of its kind in our community. The District, the community, statewide groups, and even nationally known performers use the auditorium. When anyone uses the auditorium they are expected to leave it clean and ready for the next user. **Food and drinks are not allowed in the auditorium at any time.** All users are expected to sit correctly in the seats and not put their feet up on the seats in any manner.

Computer Labs

Students who utilize the computer labs at Redmond High School will use all equipment and materials appropriately. Students are to leave the lab clean and organized. No student will be allowed to use the computer lab without the authorization of a building staff member. Students will work on their assigned computer and respect the privacy of others working in the lab.

Gymnasium

Students are not permitted to be on the floor with their street shoes, or to be in the gym without adult supervision. When going to or coming from an assembly, all students should walk to one side of the floor. Entrance into the gym may only be gained through the student entrances adjacent to the commons. No food or drink will be allowed in the gym at any time, including during home athletic events. The commons may be used during half-time for refreshments.

Halls/Sidewalks

Students are expected to maintain calm, appropriate behavior as they walk through or sit in the halls. All students will clean-up after themselves during passing periods and lunch time. Horseplay such as wrestling or running will not be allowed due to potential injury to themselves or other students.

Library Use

1. The library hours are from 7:00 a.m. to 3:00 p.m. Monday through Thursday and from 7:00 a.m. to 2:30 p.m. on Fridays.
2. Books are checked out for a period of 15 school days. Reference books are for in-library use only.
3. A fine of 10 cents per school day is charged for each overdue item. The fine will accumulate to a maximum of \$10.00, or the cost of the item whichever is less. Students will be charged for lost library materials in addition to the fine.
4. Students will not be allowed to check out any library materials if they have a book overdue or there is an unpaid fine.
5. Students will not be permitted to use the library without a pass from the classroom instructor.
6. Seniors who have fines remaining at the end of the school year will not participate in graduation.

Lockers

Lockers are provided for students so that they may have a convenient place for personal property. Each student will be assigned a locker. **The student assigned to that locker will pay for any tampering or damage to the locker.** Marking on the inside or outside of the locker is prohibited. Periodic locker checks will be conducted. Lockers found to be in violation of these rules will be cleaned by the student to whom the locker is assigned. The sharing of lockers is prohibited unless permission has been granted and the information recorded by the student management secretary. Personal valuables should **not** be kept in the lockers. **The school does not accept responsibility for items lost or stolen from the lockers.** Student lockers are the property of Redmond Schools. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. School authorities may conduct periodic random searches of lockers any time for any reason, without notice, student consent or a search warrant.

Office

In order for the office staff to provide the most efficient service to students and community members all students are asked to conduct business in a timely, positive, and calm manner. All students will use a quiet voice and speak using appropriate language. Disrespect shown to the office personnel will result in an immediate referral to administration.

Vehicle Use and Parking

Student vehicles may be operated on school premises subject to all City of Redmond and State of Oregon traffic ordinances and the following regulations:

1. The student driver must hold a valid driver's license, and the vehicle must be registered and properly insured.
2. All students who park on school grounds will purchase a parking permit for the annual fee of \$50. Permits are available for purchase during registration and in the high school office if purchased after registration. Juniors and Seniors have priority on a "first come, first serve" basis on the day of registration. Sophomore permits will be issued using a lottery drawing based on space available for students who are currently driving, or plan to do so before the school year is over. Sophomore students must complete the parking permit registration form and turn it into the office by September 25th to be eligible for the lottery.

3. All vehicles parked on school property are under the jurisdiction of the district and will be subject to search when there is reasonable suspicion to believe an illegal act, violation of the student code of conduct or district policy has occurred.
4. Students are to park in the areas designated for student parking.
5. Students are not to loiter in cars or be in the parking lot during the school day.
6. Drivers who drive recklessly or speed in and out of the student parking lot may be subject to traffic citation. **The speed limit on Rimrock Drive at any time when students are present is 20 miles per hour. The speed limit on campus is 10 miles per hour.**
7. A driver will receive one warning for a vehicle violation. A major violation and/or a second violation will result in placement of a tire boot on the vehicle or a city parking citation. There will be a \$15.00 fine to remove the boot. A third violation will result in the loss of parking privileges.
8. The main entrance to the school is lined on both sides by emergency lanes. Vehicles must not be left unattended in emergency lanes at any time.
9. Students are **not** allowed to park in the visitor spaces in front of the school or the Staff Parking area until after 4:00 p.m. on school days (this includes students who have an off campus period during the day). Students who park in these areas will be subject to parking boot or a traffic citation. In addition, students may lose their parking privileges.
10. Students are not allowed to park in the area near the loading dock.
11. Student vehicles will be booted, cited and/or towed at the owner's expense if they are parked incorrectly or in unauthorized areas. The administration reserves the right to have a student pay a fine before the vehicle can be moved.